

2010-11 Tribal MFIP Biennial Service Agreement

Minnesota Family Investment Program

January 1, 2010, to December 31, 2011



Minnesota Department of **Human Services**

Tribal MFIP Biennial Service Agreement

January 1, 2010, to December 31, 2011

CONTACT

Contact Information:

Contact person:	Linda Johnston
Title:	Human Services Director
Address:	PO Box 217, Cass Lake, MN 56633
Telephone:	218/335-8585
E-mail address:	ljohnston@mnchippewatribe.org
Date:	October 10, 2009

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Complete all applicable questions in the following sections. Provide brief but informative responses to the required questions. Information from responses will be shared with staff and other tribes and counties. Please ensure that responses are edited before submission to the department.

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Section I: Minnesota Family Investment Program (MFIP)

A. Statement of Needs

1. Describe the more persistent needs of participants that the tribe continues to address with MFIP funds. Discuss any unique needs of MFIP and DWP participants, including participants in the Family Stabilization Services (FSS) track.

Transportation continues to be the more persistent need of participants, especially in the rural areas that do not have public transportation. Unique needs of our participants includes the lack of employment opportunities, no drivers license, legal issues, chemical use, and mental health issues.

2. For each of the categories listed below, specify what proportion of the MFIP, DWP and FSS participant caseloads will likely need these services in the 2010-11 biennium. A participant could be included in more than one category.

Needs/Services	Caseloads		
	MFIP	DWP	FSS
Chemical/Substance	60%	30%	75%
Child Care	50%	50%	20%
Education	80%	30%	60%
Employment	90%	90%	20%
Housing	40%	40%	40%
Language	0%	0%	0%
Mental Health	60%	30%	75%
Support Services	99%	99%	99%
Transportation	95%	85%	85%
Other (state): Emer.food	10%	10%	20%
Other (state): Background checks	15%	20%	5%

3. If you have additional comments regarding the needs of MFIP, DWP and FSS participants, use the space provided below.

With our population we have to emphasize the chemical dependency issues along with emergency assistance needs. Also subsidized housing, inability to pay utilities and a lack of adequate education to obtain employment.

B. Strengths and Resources to Address Needs

1. Describe the strengths and resources available to the tribe to address needs/services listed in Section I, Part A, Question 2 above.

Some of the resources available to tribal members include: Bi-Cap, CEP Youth Program, WEA, Voc. Rehab, Bemidji OIC, and Duluth SOAR. It is a strength to have several of our Job Counselors working within a regional Work Force Center.

2. For the more persistent needs of participants described in Section I, Part A, Question 1 above, describe the supports that may be needed to help resolve these persistent needs. Include actions/steps the tribe may be taking to prepare participants given current economic conditions.

MCT is providing assistance with car repairs & insurance, drivers license reinstatements, and mental health referrals. We are aware of the lack of employment available and pay particular attention to the need to seek employers, especially in the rural areas of Leech Lake and Bois Forte reservations.

3. How is the tribe working with the Workforce Centers, Community Action Partnerships, etc. to access data, funding and services available through the federal stimulus package?

The tribe is working through Supported Work and the Teen Parent Project. MCT is not getting the information from Counties. There is a lack of communication thus a lack of sharing resources.

4. Family Stabilization Services

a. Contact information

Name of FSS staff contact:	Linda Johnston
Contact phone:	218/335-8585

b. Service model

Describe in detail the service model used by the tribe to provide FSS services, including how and by whom: (1) eligibility is determined, and (2) cases are managed.

The tribe provides FSS services by the Job Counselors. 1) Eligibility is determined by documentation from a medical professional. 2) Cases are managed one to one by each Job Counselor.

c. Challenges

During the current biennium, what has been the greatest challenge faced in serving FSS participants? What steps has the tribe taken to address this challenge?

The greatest challenge has been getting proper documentation from a medical professional. For example, we have difficulty because we need to sign their release of information form. Another challenge is the verification of client following their treatment plan. Steps we are taking is to advocate and 'hand hold' by taking them to appointments, etc.

C. Outcomes and Measures

Three-year MFIP Self-support Index (S-SI)

Measure: Percent of MFIP/DWP cases off cash assistance or working 30 or more hours per week three years after a baseline quarter.

Review the statistics provided below for the tribe’s performance on the S-SI beginning April 2008 and ending March 2009.

- [Performance Data on the S-SI \[April 2008-March 2009\]](#)

1. Tribes ‘within’ or ‘above’ their expected range of performance

If the tribe is ‘within’ or ‘above’ the expected range of performance on the annualized Self-support Index (April 2008-March 2009), provide a concise analysis of the tribe’s performance during this one-year period. Include an assessment of how well current strategies are working to improve the tribe’s current performance on this measure, and discuss any new strategies the tribe will implement in the 2010-11 biennium. Using data provided, enter in the response box below whether the tribe is ‘above’ or ‘within’ the expected range, the tribe’s annualized performance percentage, and targets the tribe hopes to achieve by the end of each year of the biennium.

Analysis/assessment of current strategies/identification of new strategies: One of our goals from the previous agreement was to access additional training for the job counselors in chemical dependency. This has occurred over time and job counselors are better able to identify and address some of their clients chemical health issues. Employment Services staff are gearing more towards an advocate role to their clients. This is working for the most part. One of our new strategies is to bring in former MFIP clients into Job Club. Success stories motivate current clients and evaluations are positive. We continue to use incentives for participation. Another of our new strategies is to make the entire staff aware of SSI.			
From the Apr. 08-Mar. 09 annualized data, check if the tribe is ‘above’ or ‘within’ its expected range and the percentage performance:	<input type="checkbox"/>	Above	57.1%
	<input checked="" type="checkbox"/>	Within	
Enter annualized targets the tribe hopes to achieve for the periods:	Apr. 09–Mar. 10		59%
	Apr. 10–Mar. 11		59%

2. Tribes ‘below’ the expected range of performance

If the tribe is ‘below’ the expected range of performance on the annualized three-year S-SI, it tribe will not receive the 2.5 percent performance bonus unless it submits a Performance Improvement Plan (PIP) that is approved by the department. If the tribe is planning to submit a PIP, access the link below for instructions on how to complete and submit the PIP, which covers the two-year period 2010-11.

- [Performance Improvement Plan for the S-SI \(2010-11\)](#)

TANF Work Participation Rate (WPR)

Measure: Percent of countable work eligible individuals who successfully meet the work requirements. The TANF work participation rate target is 50 percent less the caseload reduction credit (CRC) for the previous year. The CRC is calculated to be 10.6 percent for both 2010 and 2011; therefore, the adjusted TANF work participation rate target is set at 39.4 percent for CYs 2010 and 2011.

Review the statistics provided below for the tribe’s quarterly and annualized performance on the WPR, beginning April 2008 and ending March 2009.

- [Performance Data on the WPR \(April 2008-March 2009\)](#)

1. Tribes with a Work Participation Rate of 39.4 percent or more, or a 5 percent increase from the previous year

If the tribe meets or exceeds 39.4 percent on the annualized Work Participation Rate target, or had a five percentage point increase from the year before (Apr. 07–Mar. 08), provide a concise analysis of the tribe’s performance during Apr. 08–Mar. 09, and include an assessment of how well current practices are working to improve the tribe’s current performance. Include new strategies that will be implemented in the 2010-11 biennium. At the bottom of the response box enter current annualized performance and anticipated targets the tribe will work to achieve each year of the 2010-11 biennium.

Analysis/evaluation of current strategies/identification of new strategies:		
Enter the tribe’s annualized Work Participation Rate target for Apr. 08 – Mar. 09		%
Enter annualized targets the tribe hopes to achieve for the periods:	Apr. 09–Mar. 10	%
	Apr. 10–Mar. 11	%

2. Tribes with a TANF Work Participation Rate below 39.4 percent that did not achieve a five percentage point improvement from the previous year:

If the tribe’s performance is below 39.4 percent on the annualized TANF Work Participation Rate for Apr. 08 – Mar. 09, and did not achieve a five percentage point increase from the previous year (Apr. 07 – Mar. 08), the tribe will not receive the 2.5 percent performance bonus unless it submits a performance improvement plan that is approved by the department. If the tribe is planning to submit a PIP, access the link below for instructions on how to complete and submit the PIP, which covers the two-year period 2010-11.

- [Performance Improvement Plan for the WPR \(2010-11\)](#)

Section II: Public Input

Tribes must specify that the public was informed and input was sought for the use of funds as required by laws provided through this agreement.

1. From the list below, select how the public was informed in development of the service agreement:

<input type="checkbox"/>	Public hearing
<input checked="" type="checkbox"/>	Newspapers
<input type="checkbox"/>	Community meetings
<input type="checkbox"/>	Radio announcements
<input checked="" type="checkbox"/>	Tribal Web site
<input checked="" type="checkbox"/>	Others (specify): Job Club, MCT Human Services Subcommittee

2. Prior to submitting the service agreement to the Minnesota Department of Human Services, did the tribe allow at least 30 days for soliciting of comments from the public on the content of the agreement?

<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	No

3. Describe the public input received and how it impacted the tribe's planning process or the service agreement by selecting one of the following two options:

<input checked="" type="checkbox"/>	Public input was received (<i>continue with the questions below</i>)
<input type="checkbox"/>	Did not impact the planning process/service agreement
<input checked="" type="checkbox"/>	Did impact the planning process/service agreement, particularly the:
<input checked="" type="checkbox"/>	Needs Statement section
<input type="checkbox"/>	Strategies and Outcomes section
<input type="checkbox"/>	Budget section
<input type="checkbox"/>	Other (specify):
	Briefly describe the changes made to the service agreement: Added comments received at Job Club.
<input type="checkbox"/>	No public input was received

Section III: Tribe's Budget

In the budget table below, indicate the tribe's name, amount, and percentage for each item listed. Also note:

- Total percent must equal 100.
- MFIP administration is capped at 15 percent.
- If "other" is used, please specify.

Name of Tribe:		MN Chippewa Tribe			
2010 MFIP	Budgeted Amount	Percent	2011 MFIP	Budgeted Amount	Percent
Employment services (DWP)	\$100,207	16%	Employment services (DWP)	\$112,733	18%
Employment services (MFIP)	\$416,485	66.5%	Employment services (MFIP)	\$403,959	64.5%
Administration	\$93,944	15%	Administration	\$93,944	15%
Other 1: Job Readiness	\$9,394	1.5%	Other 1: Job Readiness	\$9,394	1.5%
Other 2: CD Training	\$6,263	1%	Other 2: CD Training	\$6,263	1%
2010 MFIP budget	\$626,293	100%	2011 MFIP budget	\$626,293	100%

Section IV: Assurances

It is understood and agreed by the tribal board that any funds granted pursuant to this service agreement will be expended for the purposes outlined in Minnesota Statutes, section 256J. It is understood and agreed by the tribal board that the commissioner of the Minnesota Department of Human Services has the authority to review and monitor compliance with the service agreement and that documentation of compliance will be available for audit.

Acceptance and use of state and federal funds through the MFIP Consolidated Fund means the tribe agrees to operate the MFIP program in accordance with state law and guidance from the Minnesota Department of Human Services.

Section V: Certification for Submission

Checking this box certifies that this 2010-11 Tribal MFIP Biennial Service Agreement has been prepared as required and approved by the tribal board(s) under provisions of Minnesota Statutes, section 256J (Minnesota Family Investment Program).

Chair, tribal board or authorized designee

(state the name of the chair or designee, their mailing address and the name of the tribe)

Name (chair or designee)	Mailing Address	Tribe
Gary Frazer, Designee	PO Box 217, Cass Lake, MN 56633	MN Chippewa Tribe

Date of Submission

Date:	October 10, 2009
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